

Timberlake Estates Property Owners Association

TEPOA • P.O. Box 452 • Cypress, TX, 77410-0452

Quarterly Meeting, October 9, 2006
Cypress Creek Fire Department, Station 22, Cypress, Texas

Agenda

TEPOA Agenda – Meeting Date: 10/9/06 Time: 7:00 PM	Discussion Leader														
Call to order	Chairman														
Confirm quorum	Chairman														
<ul style="list-style-type: none"> • You must be current on fees to vote and participate • Conduct yourself in an orderly fashion or you will be asked to leave the meeting • We are recording the meeting to assist with accurate minutes • You must be recognized to speak, will then stand and state your name before speaking • Reading of TEPOA Article of Incorporation 															
Installation of new board members – no applicable	Chairman														
Reading and approval of minutes not heretofore read	Secretary														
<ul style="list-style-type: none"> • 7/10/06 Minutes 															
Announce purpose of meeting	Chairman														
Committee Reports – none	Board & Committee Chair(s)														
Unfinished business	Chairman														
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New business, motions and resolutions	Chairman														
Special programs – none	Chairman														
Close	Chairman														

TEPOA Articles of Incorporation, 11/12/85, Article Four

The specific and primary purpose for which the Corporation is organized is to own, operate and maintain recreational property exclusively for the use and benefit of its members, and to enforce, defend and maintain those deed restrictions in effect and filed of record in the Real Property Records of Harris County, Texas for the Timberlake Estates, Section One, a subdivision of Harris County, Texas as such deed restrictions may be in force at this time or as amended from time to time.

Meeting Summary

Meeting called to order at 7:00 p.m. Quorum confirmed. Brett stated that you must be current on your dues in order to vote and you must conduct yourself in an orderly fashion or you will be asked to leave.

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Secretary. Pam Thompson read the 07/10/06 quarterly meeting minutes. George Franklin made the motion to accept the minutes as read. Ted Stewart seconded. Motion accepted.

Pam discussed plans for Christmas at the Lake. She stated that Paula Hughes will be the Chairperson for this event. She stated that help is needed to make this event a success. She asked for donations of Christmas lights and help in getting decorations put up at the lake. She said that there is a sign up sheet available and that any questions can be directed to either Paula or Pam.

Communications. Ann reported that the Timbergram was mailed out September 26, 2006. She presented costs associated with printing the Timbergram. She discussed ad sizes and costs. Information for the Timbergram due dates were discussed. She also called for help in putting the Timbergram together for the mailing. Brett added that we could use some help in preparing the ballots for mailing.

George asked if it was possible to buy stamps online that can be attached to the Timbergram prior to printing it out. Brett replied that we would look into the benefits if any of doing this.

Treasurer. Joanne presented the budget vs. actual. She also asked that any activity or work items that need to be planned for the 2007 budgeting process please be submitted.

Security. Wayne presented a report on the success of the National Night Out pre-event and the actual National Night Out. He also discussed how incidence reporting is being tracked. He asked that any negative activity that is taking place in the neighborhood be reported. It was asked if there have been any reports of mailbox vandalism. Wayne said that there may be some but nothing very significant. ? Asked if it would be possible to place a camera on Timberlake in an effort to deter speeding vehicles. George Franklin asked how many burglaries we have had this year. Wayne replied that we have had three or four that we know about. Robert Blackmon stated that he saw a suspicious vehicle on Drumwood. Brett advised him to please call the police and report any suspicious vehicles. Brett Basford advised that we are looking into getting some historical data that we can present at a later date.

Wayne discussed the possibility of a neighborhood watch program. He said that we are looking at different possibilities; some require more participation than others.

Legal. Jeff announced that the focus area this quarter is property maintenance.

Lake. Debbie announced that lake workday is set for October 21, 2006 from 9:00 a.m. to 2:00 p.m.. She discussed the situation we currently have with a hole in the driveway to the lake. She said that she has called six different companies to solicit bids for maintenance of the lake and getting rid of weeds. She said that the dock needs to be repaired as well as the walkway to the island. ? stated that on the walkway to the island there is some cable that is a hazard. Jeff stated that this problem was addressed at the last workday and has been fixed. George Franklin suggested that old garden hoses be used to place on top of the metal edge on the walkway to make it less of a hazard until it can be fixed permanently.

Chairman's Report. Brett called for volunteers to be considered for the Budget Committee and the Audit Committee. Robert Gates said that he would serve on the Budget Committee. Cathy Gates volunteered for the Audit Committee. Brett gave an update on the nominations to fill the board positions.

Brett announced that we are working on having processes put into place for the Board positions which will make it easier for future board members to fill the position without having to reinvent the wheel.

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Brett gave a website update and made a call for additional information to be included on the website. He discussed some of the information that is available on the website which includes many useful phone numbers to various agencies etc.

New Business. Robert Gates asked if we have any plans to stock the lake for fishing. Brett stated that we do not currently have a plan to stock the lake. George stated that people will put fish such as bass in the lake on their own. Willie asked that only the proper kind of fish for our lake be put in.

Willie Horak made the motion to adjourn. George Franklin seconded. Meeting adjourned at 7:50 p.m.

Meeting Attendees

Count	Last Name	First Name
1	Basford	Brett
2	Blackmon	Robert
3	Carter	Joanne
4	Francisco	Wayne
5	Franklin	George
6	Gates	Kathy
7	Gates	Robert
8	Gunn	Jeff
9	Harmon	Suggie
10	Horak	Willie
11	Pavalock	Ann
12	Pavalock	James
13	Shifflet	Debbie
14	Spires	Anna
15	Spires	Dale
16	Stewart	Madge
17	Stewart	Ted
18	Thompson	Pam